

Notice of Meeting

Overview and Scrutiny Management Commission

**Tuesday, 20th September, 2011 at 6.30
pm**

**in Council Chamber Council Offices
Market Street Newbury**

Date of despatch of Agenda: Monday 12 September 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact David Baker on (01635) 519083
e-mail: dbaker@westberks.gov.uk

Further information and Minutes are also available on the Council's website at
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WestBerkshire
C O U N C I L

Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 20 September 2011 (continued)

To: Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Virginia von Celsing, Marcus Franks, Dave Goff, David Holtby, Mike Johnston, David Rendel, Tony Vickers, Quentin Webb and Emma Webster

Substitutes: Councillors Jeff Beck, Adrian Edwards, Alan Macro, Gwen Mason, Graham Pask, Andrew Rowles, Julian Swift-Hook and Keith Woodhams

Other Officers & Members invited:

Agenda

Part I

Page No.

1. **Apologies for Absence**
Purpose: To receive apologies for inability to attend the meeting (if any).

2. **Minutes** 1 - 8
Purpose: To approve as a correct record the Minutes of the meeting of the Commission held on Tuesday 2nd August 2011.

3. **Declarations of Interest**
Purpose: To receive any Declarations of Interest from Members.

4. **Actions from previous Minutes**
Purpose: To receive an update on actions following the previous Commission meetings.

1. Activities for Teenagers: Examination of the facilities in place for young people. Agenda Item 9

5. **Items Called-in following the Executive on 8th September 2011**
Purpose: To consider any items called-in by the requisite number of Members following the Executive meeting held on Thursday 8th September 2011.

6. **Councillor Call for Action**
Purpose: To consider any items proposed for a Councillor Call for Action.

7. **Petitions**

Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 20 September 2011 (continued)

Purpose: To receive any petitions requiring an Officer response.

8. **Key accountable measures and activities 2011/12. Update on progress: Q1 outturns.** 9 - 24
Purpose:
1. *To report quarter 1 progress against the key accountable measures and activities for West Berkshire Council for 2011/12.*
2. *To report by exception those measures / activities not achieved / expected to be achieved and cite remedial action that is being taken.*
9. **Examination of the facilities in place for young people** 25 - 28
Purpose: For the Commission to agree the Terms of Reference for an examination of the facilities available for young people. To set up and agree membership of the Task Group to conduct the examination.
10. **Health Scrutiny Panel** 29 - 32
Purpose: To provide a verbal update on the work of the Health Scrutiny Panel and provide information on the meeting planned for 4th October 2011.
11. **Resource Management Working Group** 33 - 36
Purpose: To provide a verbal update on the work of the Resource Management Working Group and provide information on the meeting planned for 27th September 2011.
12. **West Berkshire Forward Plan September - December 2011** 37 - 48
Purpose: To advise the Commission of items to be considered by West Berkshire Council from September - December 2011 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.
13. **Overview and Scrutiny Management Commission Work Programme** 49 - 54
Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group for the remainder of 2011/12.

Andy Day
Head of Policy and Communication

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 20
September 2011 (continued)**

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